

## Microsoft Excel 2003 User Guide

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### Microsoft Excel 2003 User Guide

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Microsoft Excel is a spreadsheet application that is commonly used for a variety of uses. At its core, Excel is a table consisting of rows and columns. Excel is composed of rows and columns and uses a spreadsheet to display data. Features include: calculation, graphing tools, pivot tables, and a macro programming language ... Excel Manual ...

### Microsoft Excel Manual - Administration and Finance

The Excel 2003 Program Window. When you first launch the Microsoft Office application program Excel (versions 2003 and earlier), the following program window appears, containing three blank worksheets. You can build your new spreadsheet using any of the pages, which follow the general Excel Worksheet template.

### Excel Workbook For Dummies Cheat Sheet - dummies

Excel can help you do simple arithmetic like adding, subtracting, multiplying, or dividing any of your data. To add, use the + sign. To subtract, use the - sign. To multiply, use the \* sign. To divide, use the / sign. To use exponents, use the ^ sign. Remember, all formulas in Excel must begin with an equal sign (=).

### The Ultimate Guide to Using Microsoft Excel

Select a Cell: dialog box Click a cell or use the keyboard arrow keys to select it. Select a Cell Range: Click and drag to select a range of cells. Or, press and hold down the Shiftkey while using the arrow keys to move the selection to the last cell of the range. Select an Entire Worksheet: Click the.

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Microsoft Excel is a program that provides worksheets comprised of rows and columns. Data can be stored in the worksheet, also called a spreadsheet, similarly to a Microsoft Word table, but the power of Excel is its ability to perform simple to complex mathematical calculations, and other functions.

## **Excel Made Easy: a Beginner's Guide to using Microsoft Excel.**

These Excel tutorials for beginners include screenshots and examples with detailed step-by-step instructions. Follow the links below to learn everything you need to get up and running with Microsoft's popular spreadsheet software.

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